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| --- | --- | --- | --- |
| **Board Member Attendance** |  | **Board Member Attendance** |  |
| Marjory McPherson - Chair | P | Christine Hass - Director | A |
|  Garfield McAdam - Director  | P | Anne Coleman - Director | P |
| Valerie Loney - Director | P | Kristena Schutt – Moore - Director | A |
| Vivian Bloom | P | **Guest Attendance** |  |
|  |  | Taylor Grosklag |  |
|  |  | Jenny Katz |  |

|  |  |  |
| --- | --- | --- |
| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda**That the agenda be approved as presented | **Board & Staff****Resolution #****18-51****M: Valerie Loney****S: Garfield McAdam****All in Favour. Carried.** |
| **2** | **Declaration of Conflict of Interest -** none | **Board & Staff** |
| **3** | **Minutes from July 18, 2018**That the minutes be accepted as presented | **All****Resolution #****18-52****M: Anne Coleman****S: Valerie Loney****All in Favour. Carried.** |
| **4** | **Business Arising from Minutes** - none | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO*** **August and September Cultural Reports were made available**
* **September Library Event Calendar is posted on the website**
* **Summer Yoga will continue for the first three weeks in September.**
* **PD – Rod completed an Excel course on Basic Library Management.**
* **Tiffany completed an Excel course on Readers’ Advisory Tools and Practice.**
* **Jessica is registered for an Excel course on Reference and Information Services.**
* **Opeongo Reader’s Theatre – Barry Conway is proposing to start a branch of the Opeongo Reader’s Theatre at the HHPL. The Library is currently recruiting people who would be interested in reading for live podcasts.**
 | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer** * **The 2017 Financial Statements Report from the auditors Collins Barrow was distributed to the Board members.**
 |  |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan*** **Updated information was marked on the Strategic Plan with an asterisk.**
 | **Board & Staff** |
| **7** | **Policies** | **Board & Staff** |
| **8** | **New Business*** **Pat Pilgrim brought the Memo of Understanding between the Municipality of Hastings Highlands and the Hastings Highlands Public Library for final approval.**
* **A resolution was made to accept the Memorandum of Understanding between the Municipality of Hastings Highlands and the Hastings Highlands Public Library Board with respect to the relationship between Municipal Administration and Library Administration as presented.**
* **Taylor Grosklag and Jenny Katz gave an update regarding the Community Hub Youth Program. Screen free day was held on August 15th. Youth were involved in alternate activities such as baking, a nature walk, and relevant discussions. There are around five youth in regular attendance at meetings. There is a youth dance on Friday, September 7th from 6:00-9:00 pm. A number of youth were involved in the Garlic Festival at the kitchen and directing traffic.**
* **The future of the Community Hub Youth Program was discussed. There is a proposal to keep the Thursday night youth drop-ins, the monthly dances and relevant workshops. Also, the Library Board decided to extend Taylor Grosklag’s contract. She will continue to work for 20 hours a week until December as the Community Hub Youth Program Facilitator. There will be a further government grant to help support the program and she will be looking for other grant sources.**
* **There is a resolution that an additional grant of $2800.00 be made to go toward the Community Hub Youth Program from the Library Reserve.**
* **Valerie Loney is planning to do private math tutoring at the HHPL on Tuesdays and Thursday from 3:30 – 5:30 pm**
* **Library staffing for 2019 was discussed. Rod will be preparing a tentative budget to look at different possibilities for staffing.**
 | **Board & Staff****All****Resolution #****18-53****M: Anne Coleman****S: Garfield McAdam****All in Favour. Carried.****Resolution #****18-54****M: Anne Coleman****S: Garfield McAdam****All in Favour. Carried.** |
| **9** | **Other Business*** **Board Succession Planning – The Board members who were in attendance who will continue on as Board Members after the October election are Valerie Loney, Anne Coleman, Garfield McAdam, and Vivian Bloom.**
* **There was a motion to put an advertisement in the local newspapers and on our website and Facebook page for additional Board members for the 2019-2023 term.**
 | **Board & Staff****Resolution #****18-55****M: Anne Coleman****S: Garfield McAdam****All in Favour. Carried.** |
| **10** | **Next Meeting*** **Thursday, October 4, 2018**

**9:00 am in the Program Room**  | **Board & Staff** |
| **11** | **Adjournment** |  |