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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from July 18, 2018** | **All** |
| **4** | **Business Arising from Minutes**   * **Consent for July 18, 2018 minutes** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **August and September Cultural Reports** * **September Library Event Calendar Update** * **PD – Rod completed Excel course on Basic Library Management.** * **Tiffany completed Excel course on Readers’ Advisory Tools and Practice.** * **Tiffany and Jessica are registered for Excel course on Reference and Information Services.** | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer** | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan**   * **Updated plan** | **Board & Staff** |
| **7** | **Policies** | **Board & Staff** |
| **8** | **New Business**   * **Pat Pilgrim regarding the Memo of Understanding between the Municipality of Hastings Highlands and the Hastings Highlands Public Library** * **Taylor Grosklag and Jenny Katz regarding the Community Hub Youth Program update** * **The future of the Community Hub Youth Program** * **Math tutoring - Valerie** * **Library staffing** | **Board & Staff** |
| **9** | **Other Business**   * **Board succession planning** | **Board & Staff** |
| **10** | **Next Meeting** | **Board & Staff** |
| **11** | **Adjournment** |  |