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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from September 6, 2018** | **All** |
| **4** | **Business Arising from Minutes*** **Consent for September 6, 2018 minutes**
 | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO*** **October Event Update**
* **Used computer donation**
* **Thank Baptiste Lake Association for donation**
* **Tri-County Library meeting**
* **OLA conference (Jan 30 – Feb 2, 2019)**
* **Staffing update**
* **Opeongo Reader’s Theatre update**
* **Emond Centre sound system update**
* **Genealogical research update**
* **IT update**
 | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer*** **2019 Library Budget draft prepared for the end of October.**
 | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan** | **Board & Staff** |
| **7** | **Policies*** **HH Municipal Building closure policy**
 | **Board & Staff** |
| **8** | **New Business*** **Review Transition to new Board information**
* **Community Hub update**
* **Murder Mystery update (Anne)**
 | **Board & Staff** |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting*** **2018**
 | **Board & Staff** |
| **11** | **Adjournment** |  |