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| **#** | **For Discussion** | **Responsibility** |
|  | **Call to Order** | **Chair/Vice-Chair** |
| **1** | **Approval of Agenda** | **Board & Staff** |
| **2** | **Declaration of Conflict of Interest** | **Board & Staff** |
| **3** | **Minutes from September 6, 2018** | **All** |
| **4** | **Business Arising from Minutes**   * **Consent for September 6, 2018 minutes** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **October Event Update** * **Used computer donation** * **Thank Baptiste Lake Association for donation** * **Tri-County Library meeting** * **OLA conference (Jan 30 – Feb 2, 2019)** * **Staffing update** * **Opeongo Reader’s Theatre update** * **Emond Centre sound system update** * **Genealogical research update** * **IT update** | **Staff** |
| **b** | **Secretary** | **Staff** |
| **c** | **Treasurer**   * **2019 Library Budget draft prepared for the end of October.** | **Staff** |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan** | **Board & Staff** |
| **7** | **Policies**   * **HH Municipal Building closure policy** | **Board & Staff** |
| **8** | **New Business**   * **Review Transition to new Board information** * **Community Hub update** * **Murder Mystery update (Anne)** | **Board & Staff** |
| **9** | **Other Business** | **Board & Staff** |
| **10** | **Next Meeting**   * **2018** | **Board & Staff** |
| **11** | **Adjournment** |  |