

# General Ledger

## Annual Department Budget Report - Revenue and Expense

Fiscal Year Ending: DEC 31,2018 To Period 12

| Account                                            | Description                                | Curr. YTD Actual | % YTD Budget | Budget Remaining | Total Budget | % Budget Remaining |
|----------------------------------------------------|--------------------------------------------|------------------|--------------|------------------|--------------|--------------------|
| <b>Fund: 05 Library Fund</b>                       |                                            |                  |              |                  |              |                    |
| <b>Dept: 4200 Federal Grants</b>                   |                                            |                  |              |                  |              |                    |
| 05-4200-7900                                       | Library Federal Grants                     | (3,042.00)       | 0.00         | 3,042.00         | 0.00         | 0.00               |
|                                                    | TOTALS                                     | (3,042.00)       | 0.00         | 3,042.00         | 0.00         | 0.00               |
| <b>Dept: 4300 Provincial Grants</b>                |                                            |                  |              |                  |              |                    |
| 05-4300-7900                                       | Library Provincial Grants                  | (17,281.00)      | 100.00       | 0.00             | (17,281.00)  | 0.00               |
| 05-4300-7941                                       | Library Ontario Library Capacity Fund      | 0.00             | 0.00         | 0.00             | 0.00         | 0.00               |
| 05-4300-7960                                       | Library Loyalist Grant                     | (1,000.00)       | 0.00         | 1,000.00         | 0.00         | 0.00               |
|                                                    | TOTALS                                     | (18,281.00)      | 105.79       | 1,000.00         | (17,281.00)  | 0.00               |
| <b>Dept: 4500 Grants from Other Municipalities</b> |                                            |                  |              |                  |              |                    |
| 05-4500-7900                                       | Library Municipal Contribution             | (130,000.00)     | 100.00       | 0.00             | (130,000.00) | 0.00               |
|                                                    | TOTALS                                     | (130,000.00)     | 100.00       | 0.00             | (130,000.00) | 0.00               |
| <b>Dept: 4600 Fees and Service Charges</b>         |                                            |                  |              |                  |              |                    |
| 05-4600-7040                                       | Library Program Room Income                | (150.00)         | 100.00       | 0.00             | (150.00)     | 0.00               |
| 05-4600-7920                                       | Library Book Sales                         | (1,500.00)       | 100.00       | 0.00             | (1,500.00)   | 0.00               |
| 05-4600-7921                                       | Library Copies Made                        | (1,300.00)       | 100.00       | 0.00             | (1,300.00)   | 0.00               |
| 05-4600-7930                                       | Library Misc Income                        | (1,300.00)       | 100.00       | 0.00             | (1,300.00)   | 0.00               |
| 05-4600-7940                                       | Library Value Added Funding                | (10,876.75)      | 271.92       | 6,876.75         | (4,000.00)   | 0.00               |
|                                                    | TOTALS                                     | (15,126.75)      | 183.35       | 6,876.75         | (8,250.00)   | 0.00               |
| <b>Dept: 4700 Other Revenue</b>                    |                                            |                  |              |                  |              |                    |
| 05-4700-7910                                       | Library DVD Pool Income                    | (8,768.71)       | 292.29       | 5,768.71         | (3,000.00)   | 0.00               |
|                                                    | TOTALS                                     | (8,768.71)       | 292.29       | 5,768.71         | (3,000.00)   | 0.00               |
| <b>Dept: 4900 Reserve Transfers</b>                |                                            |                  |              |                  |              |                    |
| 05-4900-7900                                       | Revenue Fund - Transfer from Library Board | (3,300.00)       | 0.00         | 3,300.00         | 0.00         | 0.00               |
|                                                    | TOTALS                                     | (3,300.00)       | 0.00         | 3,300.00         | 0.00         | 0.00               |
| <b>Dept: 7900 Library</b>                          |                                            |                  |              |                  |              |                    |
| 05-7900-0101                                       | Library Salaries and Wages                 | 116,374.37       | 111.64       | (12,136.37)      | 104,238.00   | 0.00               |
| 05-7900-0121                                       | Library CPP                                | 4,266.40         | 115.78       | (581.40)         | 3,685.00     | 0.00               |
| 05-7900-0122                                       | Library EI                                 | 2,455.72         | 111.12       | (245.72)         | 2,210.00     | 0.00               |
| 05-7900-0123                                       | Library OMERS                              | 116.03           | 0.00         | (116.03)         | 0.00         | 0.00               |
| 05-7900-0124                                       | Library EHT                                | 1,817.47         | 98.03        | 36.53            | 1,854.00     | 1.97               |
| 05-7900-0125                                       | Library EHB                                | 8,285.71         | 126.27       | (1,723.71)       | 6,562.00     | 0.00               |
| 05-7900-0127                                       | Library WSIB                               | 420.77           | 119.54       | (68.77)          | 352.00       | 0.00               |

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|--------------|----------------------------------------------|------------------|--------------|------------------|--------------|--------------------|
| 05-7900-0301 | Library Supplies                             | 2,130.59         | 92.43        | 174.41           | 2,305.00     | 7.57               |
| 05-7900-0305 | Library Postage/Courier                      | 11.35            | 0.00         | (11.35)          | 0.00         | 0.00               |
| 05-7900-0310 | Library DVD Pool Expense                     | 3,483.04         | 116.10       | (483.04)         | 3,000.00     | 0.00               |
| 05-7900-0320 | Library Print & Multi-Media Resources        | 9,057.12         | 68.10        | 4,242.88         | 13,300.00    | 31.90              |
| 05-7900-0321 | Library Subscriptions                        | 331.36           | 110.45       | (31.36)          | 300.00       | 0.00               |
| 05-7900-0322 | Library DVDs                                 | 1,160.94         | 116.09       | (160.94)         | 1,000.00     | 0.00               |
| 05-7900-0323 | Library E-Resources                          | 0.00             | 0.00         | 1,300.00         | 1,300.00     | 100.00             |
| 05-7900-0330 | Library Programs                             | 5,312.12         | 132.80       | (1,312.12)       | 4,000.00     | 0.00               |
| 05-7900-0451 | Library Advertising                          | 1,099.76         | 157.11       | (399.76)         | 700.00       | 0.00               |
| 05-7900-0452 | Library Audit                                | 2,000.00         | 100.00       | 0.00             | 2,000.00     | 0.00               |
| 05-7900-0453 | Library Legal                                | 0.00             | 0.00         | 1,000.00         | 1,000.00     | 100.00             |
| 05-7900-0455 | Library Telephone and Fax                    | 693.87           | 99.12        | 6.13             | 700.00       | 0.88               |
| 05-7900-0456 | Library Automation/Copy Expenses             | 1,278.80         | 63.94        | 721.20           | 2,000.00     | 36.06              |
| 05-7900-0457 | Library IT Maintenance                       | 2,782.65         | 139.13       | (782.65)         | 2,000.00     | 0.00               |
| 05-7900-0459 | Library Mileage                              | 96.09            | 38.44        | 153.91           | 250.00       | 61.56              |
| 05-7900-0461 | Library Ontario Library Capacity Fund Expen: | 0.00             | 0.00         | 0.00             | 0.00         | 0.00               |
| 05-7900-0515 | Library Bank Charges                         | 75.00            | 100.00       | 0.00             | 75.00        | 0.00               |
| 05-7900-0615 | Library Equipment                            | 5,510.18         | 122.45       | (1,010.18)       | 4,500.00     | 0.00               |
| 05-7900-0720 | Library Transfer to Reserve                  | 5,183.71         | 0.00         | (5,183.71)       | 0.00         | 0.00               |
| 05-7900-0820 | Library Misc Expenses                        | 0.00             | 0.00         | 0.00             | 0.00         | 0.00               |
| 05-7900-4600 | Library Professional Development             | 1,491.42         | 149.14       | (491.42)         | 1,000.00     | 0.00               |
| 05-7900-4601 | Library Associations & Memberships           | 256.14           | 128.07       | (56.14)          | 200.00       | 0.00               |
| TOTALS       |                                              | 175,690.61       | 110.82       | (17,159.61)      | 158,531.00   | 0.00               |

### REPORT SUMMARY

|               |                              |              |        |           |              |      |
|---------------|------------------------------|--------------|--------|-----------|--------------|------|
| 05-4200       | Federal Grants               | (3,042.00)   | 0.00   | 3,042.00  | 0.00         | 0.00 |
| 05-4300       | Provincial Grants            | (18,281.00)  | 105.79 | 1,000.00  | (17,281.00)  | 0.00 |
| 05-4500       | Grants from Other Municipali | (130,000.00) | 100.00 | 0.00      | (130,000.00) | 0.00 |
| 05-4600       | Fees and Service Charges     | (15,126.75)  | 183.35 | 6,876.75  | (8,250.00)   | 0.00 |
| 05-4700       | Other Revenue                | (8,768.71)   | 292.29 | 5,768.71  | (3,000.00)   | 0.00 |
| 05-4900       | Reserve Transfers            | (3,300.00)   | 0.00   | 3,300.00  | 0.00         | 0.00 |
| Total Revenue |                              | (178,518.46) | 112.61 | 19,987.46 | (158,531.00) | 0.00 |

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|------------------------------------------|-------------|------------------|--------------|------------------|--------------|--------------------|
| 05-7900                                  | Library     | 175,690.61       | 110.82       | (17,159.61)      | 158,531.00   | 0.00               |
| Total Expenditure                        |             | 175,690.61       | 110.82       | (17,159.61)      | 158,531.00   | 0.00               |
| Excess Revenue Over (Under) Expenditures |             | 2,827.85         | 0.00         | (2,827.85)       | 0.00         | 0.00               |