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| **Per Zoom** |  | **Board Member Attendance** |  |
| Anne Coleman - Chair | P | Colette Freeman - Director | P |
| Valerie Loney – Vice-Chair | P | Dorothy Gerrow - Director | P |
| Tracy Hagar – Municipal Rep | P | Neil Douglas | P |
| Kristena Schutt – Moore - Director | P | **Guest Attendance** |  |
| Wendy Keating - CEO | P |  |  |
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| **#** | **Description/Action Required** | **Responsibility** |
|  | **Call to Order** | **Chair** |
| **1** | **Approval of Agenda**  *That the Hastings Highlands Public Library Board approves the agenda, as amended, for the January 20, 2022 Regular Meeting of the Hastings Highlands Public Library Board* | **Board & Staff**  **Resolution #**  **22- 01**  **M: Colette**  **S: Neil**  **All in Favour. Carried.** |
| **2** | **Declaration of Conflict of Interest None** | **Board & Staff** |
| **3** | **Minutes**  *That the Minutes from the December 16, 2021 Board meeting be accepted as amended.* | **Board & Staff**  **Resolution # 22- 02**  **M: Valerie**  **S: Anne**  **All in Favour. Carried.** |
| **4** | **Business Arising from Minutes OP-07, & OP-09A to be deferred until the next meeting February 17,2022** | **Board & Staff** |
| **5** | **Reports** | **Board & Staff** |
| **a** | **CEO**   * **great feedback from the public on curbside pickup** * **between 5 and 15 patrons are served per curbside daily** * **the cultural report was presented to council January 19,2022 and was well received and Deputy Mayor Gerrow and Mayor Hagar said it was praised and there were a lot of positive comments** * **the library quarterly newsletter is finished and will be soon distributed** * **the library will now have a total of 3 Ontario parks passes (instead of 2) to offer the public this year.** * **musical instruments will be added to the collection soon starting with 2 guitars and a ukulele encouraging musical literacy** | **CEO** |
| **b** | **Secretary** | **CEO** |
| **c** | **Treasurer**  *Deputy Treasurer Tanya Dickinson has sent Anne and Wendy the draft library budget proposal that will have to be reviewed and approved with amendments, by resolution, by the board before the Special Meeting of Council on February 23, 2022.*  *February 4, 2022 at 9am will be the Special Meeting scheduled at 9am per Zoom.* |  |
| **d** | **Committee** | **Board** |
| **e** | **Trustee** | **Board** |
| **f** | **Council** | **Municipal Rep.** |
| **6** | **Strategic Plan** | **Board & Staff** |
| **7** | **Policies**  *OP-08, OP-09 & OP-11 were reviewed for February 17, 2022 Regular Meeting of the Board.*  *Board members will review policies OP-09A, OP-10 for next meeting February 17, 2022.* |  |
| **8** | **New Business**  **Discussion -** *Library advocacy discussed amongst trustees and input and content gathered for upcoming budget presentation to Council February 23, 2022.* |  |
| **9** | **Other Business** *That the Hastings Highlands Public Library Board approves Baker Tilly as their auditors for the 2022 audit* | **Board & Staff**  **Resolution # 22- 03**  **M: Tracy Hagar**  **S: Dorothy Gerrow**  **All in Favour. Carried.** |
| **10** | **Next Meeting Date: February 17, 2022 Regular Meeting of the Board 9am**  **February 4, 2022 Special Meeting 9:00 am per Zoom** |  |
| **11** | **Adjournment at 10:21am** *That the Hastings Highlands Public Library Board adjourns to meet again on February 17, 2022 at 9:00 a.m. or at the call of a meeting by the Board Chair or any two members of the Board.* | **Board & Staff**  **Resolution #**  **22-04**  **M: Kristena**  **S: Dorothy**  **All in Favour. Carried.** |